

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ HR \_\_\_\_\_

## AV/Video Equipment Use Agreement Form

I understand that I must adhere to the following guidelines when using Fairfield Warde High School's AV/Video equipment in order to maintain my privileges of use.

I will:

- use video equipment for school related assignments and projects only
- take the camera off the tripod when I change locations
- ask people for their permission before filming them.
- pick the camera up in the library at the end of the school day and **return it before the start of the following school day**

I will not:

- use the camera in inclement weather (rain, snow, sleet)
- touch the camera lens.
- leave the camera unattended or store the camera in my locker
- leave the camera in my car/vehicle under any circumstances
- use the camera in anyway that violates copyright law

### I agree to pay for the full repair/replacement of any lost or damaged equipment:

- Video Camera (\$300 - \$2,000.00 replacement fee if lost)
- Charger ( \$100.00 replacement fee if lost)
- Extra batteries (\$80.00 replacement fee if lost)
- Digital still camera (\$180.00 replacement fee if lost)
- Tripod (\$40.00-\$100.00 replacement fee if lost)
- Flip Camera (\$150.00 replacement fee if lost)
- Sony Readers (\$149.00)
- Ipod Touch (\$300)

I have read the AV/Video Equipment Use Form and understand my responsibilities as a borrower of FWHS AV/video equipment.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have read the **AV/Video Equipment Use Form** and the **Video Equipment and Editing Assistance Request Form** and understand my child's responsibilities as a borrower of FWHS AV/Video equipment. I agree to pay for the replacement or repair of any lost or damaged equipment. I understand that this form will be in effect for the duration of my child's tenure at Fairfield Warde High School. I acknowledge that it is my responsibility to contact the library media center if I decide to retract this agreement.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date